



# MIZORAM STATE SPORTS COUNCIL

*"An autonomous and statutory organisation constituted by the Government of Mizoram"*

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Aizawl, the 15<sup>th</sup> October, 2024

## OFFICE ORDER

**No. E-164/MSSC/2024/1/20:** In the interest of public service and in supersession of the previous order and as per Resolution No.8 of the Executive Meeting of the Mizoram State Sports Council held on the 10<sup>th</sup> October, 2024, **Works Advisory Board** to consider all works to be executed/implemented by MSSC is hereby constituted as follows with immediate effect and until further orders -

- Chairman : Secretary to the Government of Mizoram, Sports and Youth Services Department and Ex-Officio Member, MSSC.
- Member Secretary : Secretary, Mizoram State Sports Council
- Members :
1. Vice President, Mizoram State Sports Council
  2. Financial Secretary, Mizoram State Sports Council
  3. Joint Secretary, Sports and Youth Services Department, Government of Mizoram and Ex-Officio Member, Mizoram State Sports Council.
  4. State Project Engineer, Mizoram State Sports Council
  5. Director, Sports & Youth Services Department, Government of Mizoram and Ex-Officio Member, Mizoram State Sports Council
  6. Joint Secretary, Finance Department or authorized representative not below the rank of Under Secretary to the Government of Mizoram
  7. Joint Secretary, Law and Judicial Department or authorized representative not below the rank of Under Secretary to the Government of Mizoram.

### Terms of Reference:

1. The Board shall conduct its business in accordance with the principles laid down in the Mizoram Public Procurement Rules, 2020 and General Financial Rules, 2017 as amended from time to time, and any other relevant rules in force.
2. The Board shall consider bid responses received and evaluated by Bid Evaluation Committee for all works to be procured by the Mizoram State Sports Council.
3. The Bid Evaluation Committee shall be constituted by the Procuring Authority consisting of two or more officials headed by a responsible officer as it may deem fit. The Committee will analyse and scrutinize bids according to the evaluation criteria already incorporated in the bidding documents. The Bid Evaluation Committee will scrutinize and evaluate the technical and financial bids responses submitted by tenderers for execution of works.

4. Recommendation of the Works Advisory Board shall be submitted to the President, Mizoram State Sports Council, through the Secretary, Mizoram State Sports Council, for approval.

**sd/- HENRY C. LALRAWNKIMA**  
Secretary  
Mizoram State Sports Council  
Aizawl, Mizoram

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**No. E-164/MSSC/2024/1/20** : **Aizawl the 15<sup>th</sup> October, 2024**

Copy to:

1. The Private Secretary to the Minister, Sports & Youth Services Department and President, Mizoram State Sports Council for information of President, MSSC.
2. The Secretary to the Government of Mizoram, Sports and Youth Services Department with a request to depute Joint Secretary or authorized representative not below the rank of Under Secretary as and when meeting of the Mizoram State Sports Council Works Advisory Board is convened.
3. All Members, 8<sup>th</sup> Mizoram State Sports Council for information.
4. The Commissioner & Secretary to the Government of Mizoram, Finance Department. He is requested to depute Joint Secretary, Finance Department (Control) or authorized representative not below the rank of Under Secretary as and when meeting of the Mizoram State Sports Council Works Advisory Board is convened.
5. The Secretary to the Government of Mizoram, Law & Judicial Department, with a request to depute Joint Secretary, Law & judicial Department Joint Secretary, Finance Department (Control) or authorized representative not below the rank of Under Secretary as and when meeting of the Mizoram State Sports Council Works Advisory Board is convened.
6. All Members, Mizoram State Sports Council Works Advisory Board for information and necessary action.
7. All Officers, Mizoram State Sports Council for information.
8. Office Guard file.



**Secretary**  
**Mizoram State Sports Council**